

**Salishan Hills Owners Association**  
**Minutes for Board Meeting of September 27, 2019**

**PRESENT:** Terri Parker, President, Chuck Feist, Vice President; David Bigelow, Treasurer; Teresa Baron, Manager/Board Member; Beau Horn, Board Member, Jon Townsend, Board Member, Adele Cooke, Secretary/Bookkeeper.

**GUESTS:** Ron Childs, Richard Krolak, Joanne Lednicky, Sue Parks-Hilden, Jim Wiggins

President Terri Parker called the meeting to order at 4:00 pm. Quorum was present.

Baron moved; Feist seconded to approve as written the minutes of August 16, 2019. Motion passed unanimously.

**PRESIDENT'S REPORT** – Road work has been completed except for paving. New volunteer for Social Committee – Julie Bruzzi.

**MANAGER'S REPORT**

- Pacific Power fixed shortages in the roadways on Lookout Drive and Siletz View Lane. They will pave next week.
- Asphaltting will be completed next week if weather permits.
- Buena Vista will begin tree work the week of October 28.
- Tract B tree work will begin the week of December 2.
- Townsend moved; Feist seconded to approve changing Enforcement Resolution Home & Lot Maintenance Fines from the first fine at 90 days to 60 days. Motion passed unanimously.
- Townsend moved; Baron seconded to adopt the sample maintenance letter with addition of “Please note that fines accumulate and that past-due accounts are sent to collection...” Motion passed unanimously.
- Feist moved; Baron seconded sending maintenance letters as recommended by Manager. Motion passed unanimously.

**TREASURER'S REPORT**

- Revenues and expenses are normal for the month.
- Audit completed. Recommend posting Audit Letter, Balance Sheet and Statement of Revenue & Expenses on website. Feist moved; Townsend seconded approving audit & posting documents to website. Motion passed unanimously. (Note: one Board member (Horn) left before vote.)
- Synchrony Bank does not have online access. A review of other financial institutions is underway & will be presented at November meeting.
- Feist moved; Baron seconded moving \$50,000 from Operating to Reserves for 2018 Reserve Contribution. Motion passed unanimously.

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**UNFINISHED BUSINESS**

- **Tree Ad Hoc Committee Recommendations** – Townsend moved; Baron seconded adopting the checklist developed by the Committee. Motion passed unanimously. Townsend moved; Baron seconded approving the Forest Management Policy and 3-5 Year Plan. Motion passed unanimously.

Feist moved; Townsend seconded adjourning meeting at 5:44 pm.

Next meeting is November 15 @ 4 pm

Respectively submitted, Adele Cooke, Secretary